ASSOCIATED PROFESSIONAL SERVICES
PO BOX 602090
SAN DIEGO CA 92160-2090
(619) 299-6899
(619) 299-8242

February 11, 2011

Dear Trilogy Homeowner:

Recently you were notified by the Trilogy Homeowners Association Board of Directors announcing their decision to utilize the services of Associated Professional Services (APS) for the community's bookkeeping and management needs effective March 1, 2011.

Included in the services provided by APS are the collection and deposit of monthly assessments, payment of Association bills, and preparation of the monthly financial statements. All homeowner assessments, additional services, late fees, collection charges, and returned check charges are to be made payable to the Trilogy Homeowners Association as noted below.

Starting with Trilogy's March 2011 billing's cycle all payments will need to be sent to APS; you will receive a billing statement near the end of February with a remittance slip. Assessments are due and payable on the 1st of each month and will be deemed late if not received by the 15th of the month. Please make your monthly check payable to Trilogy Homeowners Association; also be sure to include the payment stub at the bottom of the statement with your payment.

If you are currently setup on automatic bill pay, you will need to complete and return the APS ACH Form. This form can be found on the Trilogy HOA website (www.trilogy123.com) under "APS ACH Form". Please fax the completed form to APS at 619-299-8242. If you are planning to pay online, please be sure to reference your entire account number on your check. This can be found on the billing statement.

If you have any questions regarding your monthly assessment billing, please do not hesitate to contact the Associated Professional Services Accounts Receivable Department at 619-299-6899.

In the event you choose to sell your home, your escrow company can now order the demand and required documents at www.homewisedocs.com www.homewise.com. Lender Certifications and Governing Documents are provided on-line for a reasonable fee.

We look forward to working with you!

Sincerely,

Candace Shannon
Property Manager
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